

Xxxxxxx xx xx xxxx

(Addressee: ONG, Missions Office, etc.)<sup>1</sup>

Bro./Mr/Mrs etc...

XXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXX

Dear xxxxxxxxxxxxxxxxx:

At its meeting on \_\_\_\_\_ the Provincial Definitory decided, after a detailed examination of the project submitted to it, to approve its implementation and to request<sup>2</sup> xxxxxxxxxxxxxxxxx xxxxxxxxxxxxxxxxx to take part in its management, and to co-operate in raising funds for its implementation.

Project name:

Applicant Centre/Country:

Total cost:

Funding requested:

We also wish to inform you that our Province has undertaken the responsibility to **open this new Centre/ acquisition/ construction**, and that we have appointed the following person to ensure the proper supervision of the project:

\_\_\_\_\_

We are providing you with this information so that you can begin the formalities in accordance with this resolution and the General Criteria for the management of development projects.

We are also enclosing<sup>3</sup> documentation required to provide us with the means of acquiring a more detailed understanding, and of making a more accurate assessment of the project, so that we can secure General Curia clearance<sup>4</sup> to proceed with its implementation.

We remain at your disposal for any further information and clarification you may require.

Signed and sealed on

(Signature customarily used in the Province: the Provincial Superior, or the Provincial Secretary, or both).<sup>5</sup>

**NB:** this letter will be sent directly, or through the Programme/Project leader together with all the other project documentation.

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1 Name and address of the addressee  
2 Name of the Organisation, Office, etc.  
3 If not already sent. In that case, "You are already in receipt of the rest of the".  
4 When the Project or Programme requires clearance.  
5 To be signed according to the custom followed by the Province